

# FACT SHEET 2022-2023

## Student Exchange Program

### General information

Université de Montréal website	<a href="http://www.umontreal.ca">www.umontreal.ca</a>
Université de Montréal at a glance	<a href="https://www.umontreal.ca/en/udem/in-figures/">https://www.umontreal.ca/en/udem/in-figures/</a>

### International Affairs Office

Website	<a href="https://international.umontreal.ca/english/home/">https://international.umontreal.ca/english/home/</a>
Student exchange program	<a href="https://international.umontreal.ca/english/international-students/study-at-udem-in-an-exchange-program/">https://international.umontreal.ca/english/international-students/study-at-udem-in-an-exchange-program/</a>

#### Addresses

Express delivery (DHL, FEDEX, etc.) :	Regular postal service :
Office of International Affairs - Université de Montréal 3744, Jean-Brillant ave., Suite 581 Montreal (Quebec) H3T 1P1 CANADA	Office of International Affairs - Université de Montréal 3744, Jean-Brillant ave., Suite 581 PO Box 6128, Station Centre-Ville Montreal (Quebec) H3C 3J7 CANADA

#### Contacts

Office directory	<a href="https://international.umontreal.ca/english/international-affairs-office/team/">https://international.umontreal.ca/english/international-affairs-office/team/</a>
International Mobility Coordinator	<b>Judith Beaulieu</b> <a href="mailto:judith.beaulieu@umontreal.ca">judith.beaulieu@umontreal.ca</a>
Student Mobility Advisor Americas, Asia Pacific	<b>Sarah Gu</b> <a href="mailto:sarah.gu@umontreal.ca">sarah.gu@umontreal.ca</a>
Student Mobility Advisor Europe (except France), Australia, New Zealand	<b>Caroline Téhard</b> <a href="mailto:caroline.tehard@umontreal.ca">caroline.tehard@umontreal.ca</a>
Student Mobility Advisor France, Africa, Middle East	<b>Mathilde Cassou</b> <a href="mailto:mathilde.cassou@umontreal.ca">mathilde.cassou@umontreal.ca</a>

## Important dates and application instructions

Academic calendar	Fall term: from September 6 to December 23, 2022
	Winter term: from January 9 to April 28, 2023
	For more information: <a href="https://registraire.umontreal.ca/dates-importantes/calendriers-universitaires/#calendrier-universitaire-2022-2023">https://registraire.umontreal.ca/dates-importantes/calendriers-universitaires/#calendrier-universitaire-2022-2023</a>
Nomination	<p>The partner university must submit this <a href="#">nomination form</a>:</p> <ul style="list-style-type: none"> <li>• For <b>fall</b> entry: <b>from January 10 to March 10</b></li> <li>• For <b>winter</b> entry: <b>from June 1 to September 1</b></li> </ul>
Online application	Application instructions will be sent directly to the students following their nomination.
List of required documents to be uploaded by student	<ul style="list-style-type: none"> <li>• A <a href="#">Study Plan</a></li> <li>• A letter of intent in French (in English for the English Studies program)</li> <li>• An official copy of the academic transcript</li> <li>• The list of courses the student is currently enrolled to at home institution</li> <li>• Students who are not from a French-speaking university must submit proof of French proficiency along with the <a href="#">French Proficiency Form</a> (filled out by home university);</li> <li>• A letter of recommendation from the home university (Academic Head, Advisor or other appropriate authority);</li> <li>• Copy of a single official document listing the name of the student as well as the names of the parents (e.g. birth certificate or family record book);</li> <li>• Applicants for Architecture, Industrial Design or Interior Design programs must also send a portfolio.</li> <li>• Applicants for music programs must also provide a demo recording.</li> </ul> <p>For further information: <a href="https://international.umontreal.ca/english/international-students/student-exchange-program/application-documents/">https://international.umontreal.ca/english/international-students/student-exchange-program/application-documents/</a></p>
Application deadlines	Fall term (September to December) and full academic year (September to April): <b>April 1</b>
	Winter term (January to April): <b>June 1 to September 15.</b>
Official decision	<p>Please note admission is not guaranteed.</p> <p>The official letter of admission will be available online on the Student Centre (Centre étudiant) once the academic department has accepted the application.</p> <p>This letter is the official document to be used for visa/study permit purposes.</p>

## Academic information

Course selection	Students must choose courses from a single program of study. Most programs are open to exchange students.
	Students must be enrolled on a full-time basis.
	<a href="#">List of programs offered at UdeM</a> <a href="#">List of programs with particular requirements</a>
Credit system	<b>Bachelor:</b> 1 UdeM credit = 2 ECTS
	<b>Master and Doctorate:</b> 3 UdeM credits = 8 to 10 ECTS
Transcript of records and grading scale	<p>Transcripts will be emailed to partner institutions approximately two months after the end of the term (the time of issue of transcripts varies each term).</p> <p>For more information: <a href="http://registraire.umontreal.ca/documents-officiels/relevés-de-notes-et-attestations/#c11851">http://registraire.umontreal.ca/documents-officiels/relevés-de-notes-et-attestations/#c11851</a></p>

## Language requirements

Université de Montréal is a French taught institution and almost all courses are held in French. Proof of minimum B2 (from the Common European framework) French proficiency is therefore required.

Students who are not from a French-speaking institution must provide a certificate/letter delivered by an accredited institution (home university's Department of Languages, French Alliance, School of Languages, etc.) along with the [French Proficiency Form](#) (filled out by home university).

Some departments may require a higher level and official tests; see the list of [programs with particular requirements](#) for further details.

**French courses:** Non-French-speaking students can take one French language course (3 credits) offered by the UdeM Language School (students will be charged around 75\$ for course materials).

A placement test will be required, information will be provided to students once admitted.

Please see our [website](#) for more information.

## Immigration

For further information: <http://www.bei.umontreal.ca/>

For any questions: [internationaux@sve.umontreal.ca](mailto:internationaux@sve.umontreal.ca)

## Medical insurance and student services

Mandatory medical insurance coverage	All exchange students attending UdeM are <b>automatically</b> enrolled to a group medical insurance.
--------------------------------------	--

	<p>Cost in 2021-2022 (for reference): 300\$/term (75\$/month)</p> <p>The insurance is mandatory, but certain students can request to be exempt.</p> <p>For further details: <a href="http://bei.umontreal.ca/english/ass_couverture.htm">http://bei.umontreal.ca/english/ass_couverture.htm</a></p>
<p>Accommodation</p>	<p>On-campus accommodation is available, but the number of rooms is very limited for exchange students as priority is given to regular full-time students. Here are some other housing options:</p> <ul style="list-style-type: none"> <li>• Off-campus housing: <a href="http://www.logement.umontreal.ca/">http://www.logement.umontreal.ca/</a></li> <li>• Get your place: <a href="http://www.logement.umontreal.ca/echange/index.htm">http://www.logement.umontreal.ca/echange/index.htm</a></li> <li>• Bureau des étudiants internationaux: <a href="http://bei.umontreal.ca/english/mtl_logement.htm">http://bei.umontreal.ca/english/mtl_logement.htm</a></li> </ul>
<p>Estimated cost of living</p>	<p><a href="http://bei.umontreal.ca/english/mtl_budget.htm">http://bei.umontreal.ca/english/mtl_budget.htm</a></p>
<p>Students with disabilities</p>	<p>Students must contact the Office for Student with Disabilities for assessment and support (prior to arrival) to ensure that they qualify for these services. Some fees may apply for certain services. For further information: <a href="http://www.bsesh.umontreal.ca/">http://www.bsesh.umontreal.ca/</a> or contact <a href="mailto:sesh@sae.umontreal.ca">sesh@sae.umontreal.ca</a></p>
<p>International Students Office (Bureau des étudiants internationaux)</p>	<p>The International Students Office is dedicated to helping foreign students integrate into Université de Montréal and Quebec, assisting them with their arrival and all through out their stay.</p> <p>The service of the BEI is exclusively focused on the needs of foreign students: <a href="http://www.bei.umontreal.ca">www.bei.umontreal.ca</a></p>